

Oteha Valley School PTP Meeting Minutes

11 February 2020 at 6.30pm in Staff Room

Attendees:

- Jen Andrews (Chairperson)
- Kristina Blagoeva (Treasurer)
- Tamsyn McDonald (Secretary)
- Danielle Burdett
- Anna-Lee Perkinson
- Matt Ingham (teacher rep)
- Antoinette B
- Sam Jackson
- Manpreet Sharma
- Yogen Rajah
- Fathima Juthan
- Hyemee
- Kate Corser

1.0 Actions from previous meeting

Action	Status
Jen to include this [parents congregated in middle of dance floor] in the lessons learnt document as a discussion topic when planning the 2020 disco.	WIP: Carried forward to next meeting
Kristina to ask Hilary to provide PTP bank account balance prior to next meeting.	Refer section 2.0
Jen to investigate cheaper options for the stage through parents who are Builders.	Postponed indefinitely until funds are available
All PTP members to keep a look out for a second-hand pirate ship or similar type of play equipment.	Postponed to later date
Sherryl to ask Mark and Sarah to come up with a proposal for the PTP to consider for athletics gear.	Complete
Jen to email PTP Committee to gauge availability [for walkathon] on the day and then agree what can be done to help.	Complete
Sherryl to talk to ASB account manager on possibility of them arranging famous sports person [to attend walkathon].	N/A

2.0 PTP bank account balance

Kristina advised that PTP current account balance is \$12,596 (excludes PTP contribution to the athletics gear of \$2,753.37, leaving balance of \$9,843). Jen advised that account should hold around \$8,000 to allow for hiring of bouncy castles etc for Family Fun Night.

3.0 PTP contribution to athletics gear

Motion to confirm PTP contribution to athletics gear of \$2,753.37.

Passed: Danielle

Seconded: Kristina

Discussion took place on how little the athletics gear is used outside of the athletics day. PTP is keen for it to be used more often. **Matt** to notify teachers that the gear is available (and encouraged) to be used throughout the year.

4.0 Family Fun Night

Jen confirmed Family Fun Night (FFN) taking place on Friday 13 March. Jen ran through a list of stalls/tasks for the night and asked for volunteers. Included with these minutes is a list of tasks and who volunteered for each one.

Danielle volunteered to event manage the FFN.

Jen asked that any questions regarding each task is sent to Danielle and/or Anna-Lee in the first instance.

Discussion took place on extending the FFN to run for a longer period of time. It was agreed event to run from 5pm to 8pm.

Anna-Lee advised that the quick fire raffle board needs replacing. She also advised that the light sabre activity was popular at the last FFN and supplies / tickets sold out. Greater number to be allowed for this time.

General discussion took place on: increasing number of tables for cake stall, having pizzas delivered every 30 minutes worked well, allow for more cheese only pizzas, hi-viz vests worked well at school disco for Jen and others to be identified as helpers/organisers for the event.

It was agreed for meeting attendees to meet twice before the FFN to ensure all on track. Meeting dates and times agreed as follows:

- **Tuesday 25 February at 6.30pm**
- **Monday 9 March at 6.30pm**

Both meetings to be held in school staff room.

These meeting are specific to the FFN and not general PTP meetings so parents won't be notified of the meetings.

5.0 2020 PTP events

Agenda item postponed to next PTP meeting after FFN.

6.0 Other business

Yogen suggested reinstating Year 6 dinner. To be discussed at next PTP meeting, noting that this will be progressed outside of the PTP Committee as this isn't a PTP Committee function.

Matt to send Tamsyn BOTs wish list for 2020. **Tamsyn** to distribute with meeting minutes.

BOT Wish List for 2020

Sand Pit cover

Old dingy or similar for juniors

Outdoor Cover to extend learning areas by the Yr 1/2 playground

Storage shed for Yr 1 play based learning

